



Root & Rebound Volunteer Expectations

1. Only provide legal services that you can competently provide. See CA Rule of Prof. Conduct 1.1.
 - Attend the training and engage with the training materials before beginning work on your volunteer assignment.
 - If you do not feel you have the learning, skill, mental, emotional, or physical ability necessary to perform the volunteer assignment, speak with a Root & Rebound attorney before continuing to provide legal services.
 - Without express, written permission from a Root & Rebound attorney, do not offer to provide services outside of the scope of representation that Root & Rebound has set.
 - Speak with a Root & Rebound attorney if you have any questions about scope of representation or if you have any other questions at any point.

2. Protect and do not disclose any confidential information you learn when working on your volunteer assignment. See CA Rule of Prof. Conduct 1.6; CA Bus. and Prof. Code section 6068.
 - Confidential information may include the identity of the client, the nature and scope of the representation of the client, any information the client tells you, any information you learn about the client, and any work product you produced for the assignment.
 - Do not speak about your client or details of your client's case to anyone other than a Root & Rebound attorney.
 - When speaking to the client or to Root & Rebound, whether in person or remotely, do not hold the conversation in a space or manner where others can overhear.
 - When working remotely, take precautions to safeguard confidentiality by shielding your computer or papers from the view of others.
 - When the volunteer assignment ends, return or destroy all confidential information in your possession (including electronic information, documents, and work product), to the extent consistent with your professional obligations.

3. Complete your volunteer assignment with reasonable diligence, and complete tasks with dedication and timeliness. See CA Rule of Prof. Conduct 1.3.
 - Do not neglect, disregard, or unduly delay a legal matter entrusted to you.
 - If you feel you can no longer act with reasonable diligence or if there may be delays in your delivery of legal services, speak with a Root & Rebound attorney as soon as possible.

For licensed California attorneys, by participating in this volunteer opportunity you are acting as an attorney providing professional legal services and are bound by the California Rules of Professional Conduct and any other applicable rules or codes, which may include professional obligations not specifically discussed in the volunteer expectations above. Root & Rebound expects you to adhere to your professional obligations at all times in your provision of services to clients.

For non-attorneys or attorneys not licensed in California, by participating in this volunteer opportunity you are acting under the supervision of a licensed Root & Rebound attorney to assist with providing professional legal services. As such, you agree to adhere to the California Rules of Professional Conduct, which may include professional obligations not specifically discussed in the volunteer expectations above.



You agree to always consult with a Root & Rebound attorney before answering a client question or making a commitment to a client on behalf of Root & Rebound. You agree to not give legal advice, and if a client requests such advice you will consult with a Root & Rebound attorney.

If you have questions or concerns about any of your responsibilities, please speak with a Root & Rebound attorney before beginning work on your volunteer assignment.